

Mr N McDowell - Accountable Manager
Moog Wolverhampton Limited
t/a Moog Aircraft Group – Wolverhampton Operations
Valiant Way
Wolverhampton
WV9 5GB

24 April 2018

Our Ref UK.145.01230 / TCCA 808-10

Dear Mr McDowell

Approval of MOE TCCA Supplement

Following a review of the elements contained in the referenced MOE TCCA Supplement against the requirements of the current Agreement on Civil Aviation Safety between Canada and the EU, UK CAA hereby confirms approval of your MOE TCCA supplement. This supplement approval allows for acceptance by TCCA of maintenance performed on Canada aeronautical products subject to compliance with Part-145 requirements and the specific regulatory requirements as detailed in the Agreement Annex B Appendix B1 and the Maintenance Annex Guidance (MAG). Please note, that the scope of ratings and limitations shall not exceed that which is specified in your Part 145 Certificate and Scope of Approval.

**Moog Wolverhampton Limited
t/a Moog Aircraft Group Wolverhampton Operations**

**TCCA CAR 573 Approval Reference number: 808-10
Valid until: 01 March 2020**

Your supplement reference: 1000-002-090 Issue H is hereby approved on 19 May 2017 by the UK CAA.

You are reminded that you will be required to submit your next application for renewal in accordance with the MAG which is available on the TCCA web site at <http://www.tc.gc.ca/eng/civilaviation/standards/int-ta-4046.htm> or EASA web site at <http://easa.europa.eu/rulemaking/international-cooperation-bilateral-agreements.php>

Yours sincerely



John Hedges
Technical Standards Surveyor

Organisation Approval Recommendation Check Sheet



Company Name: Mooq WOLVENHAMPTON T/A Mooq Aircraft Group Approval No: WOLVENHAMPTON OPERATIONS TCCA (80610)

Item:	Initial Checks	
1	Check that all parts of the recommendation have been received, are completed and dated. A Quality Check e-mail from Manager or Principle Surveyor should be provided with the recommendation.	
2	The following items should be checked and printed out where necessary for the recommendation pack to be presented to the quality checker	
	1. This Check sheet	✓
	2. Application form (ensure matches recommendation and does not add additional scope not applied for)	✓
	3. Companies House check for every recommendation - Initial and Variations	✓
	4. A copy of the last Approval certificate issued	✓
	5. A copy of the letter approving the latest MOE/CAME/MOM/POA/POE/MTOE	✓

Item:	TOAD Database – Update tabs where applicable	Tick
1	On the Main Data tab update	
	1. The Company Name, Address & Exposition details.	✓
	2. The Companies House Registered Number if this has not been entered.	✓
	3. For new companies, enter the Initial Recommendation Received date and Approval date on the main screen.	✓
	4. For a Variation, add the Approval Revision date from the recommendation.	✓
	5. For Part M/G ensure applicable details are added to Part M Only box on this tab	✓
2	On the Variation tab update	
	1. Recommendation received date, approval date and closed date. If the variation recommend is to remain open, ensure there is an email on file from surveyor	✓
3	On the Workflow tab update	
	1. Start & closed date, action, your name and the comments box.	✓
4.	Update personnel tab	
	1. Any changes to personnel on the recommendation should be updated	✓
5	Update sites tab	
	1. Any changes to add/amend a site(s)	✓
6	Update rating tab	
	1. Update applicable ratings tab with aircraft, engines, component etc ratings	✓

Item:	Q Pulse Database	Tick
1	Update the Approved organisations page with any changes: address, Exposition ref, Ratings, personnel company name.	✓

Item:	Raise Approval Certificate	Tick
1	Using applicable template enter the details requested by the template using the documentation	✓
2	Once completed check your work by checking the following	
	1. Approval number, company name, address, company number, date of issue, date of revision, exposition reference, exposition approval date etc are correct against the recommendation and against the last approval certificate (as appropriate).	✓
	2. Spelling errors and typos.	
	3. Page numbers on each page	
	4. Alignment of the text for signature and date	
	5. Aircraft/engines are under the correct rating and have not used commercial names. AI/A2/A3/A4/B1/B2 etc. and scope matches TOAD and the previous certificate plus/minus the changes made by the recommendation.	

Item:	Raise Despatch Letter	Tick
1	Use applicable letter template. Check wording and address for content and amend where applicable. Print on headed paper.	✓
2	Pass the completed pack for checking.	✓
3	Update e-mail to show recommendation is currently being checked.	✓

Item:	Pack received back with Certificates signed ready for despatch	Tick
1	Scan the Certificate & Despatch letter and upload to ERM.	✓
2	Send an Approval Certificate Despatch Notification e-mail to the surveyor & Metrics Helpdesk with a link to the saved certificate & Despatch Letter in ERM. Advise Metrics to close the Job Number if there is no reason to keep open.	✓
3	Update the workflow tab in TOAD with Certificates Despatched and the date sent out.	✓
4	Delete the e-mail from Recommendation box.	✓

Item:	ARC / Permit Online System	Tick
1	Issue or update ARC/NARC/Permit accounts where applicable and e-mail the post holder of the organisation.	

Documents prepared by: (Print Name)	<u>PERNITA PERMAN</u>	Quality Check by: (Print name)	<u>AUSTINE PAUL</u>
Date:	<u>24/04/18</u>	Date:	<u>24/04/18</u>