

ATTN:



### Supplier Request For Information / Disposition

1	Supplier Name	Date	Purchase Order/Line Item	
	Moog Internal vendor #	Part Number		REV
	Originator	ext	Description	
	Phone	Telefax	Qty. Affected	Serial Numbers (if Applicable)
2	Can <b>conforming</b> parts be produced to meet current PO delivery schedule? (If no state recovery time)	yes <input type="checkbox"/>	no <input type="checkbox"/>	recovery time _____
	Purchase Order price reduction?	yes <input type="checkbox"/>	no <input type="checkbox"/>	\$ _____
	Is the material Moog supplied?	yes <input type="checkbox"/>	no <input type="checkbox"/>	
3	<b>Reason for Request</b> (be specific)			
4	<b>Cause</b> (Each Discrepancy) note if Moog responsibility			
5	<b>Supplier Corrective Action</b> (Each Discrepancy)			

### SUPPLIER - DO NOT WRITE BELOW THIS LINE

6	Buyer Disposition	<input type="checkbox"/> Parts must comply <input type="checkbox"/> Purchase Order Change necessary - explain (cost, quantity, rework op-sheet, or schedule) <input type="checkbox"/> Forward to Supplier Quality Engineering for Review (MRB action will be required) <input type="checkbox"/> other - explain _____		
		_____ SRD #		
7	Production Control Routing Required	yes <input type="checkbox"/>	no <input type="checkbox"/>	
	_____ Work Order	_____ Operation Number	_____ Date	
8	Supplier Quality Engineering Disposition			
		_____ Supplier Quality Engineer	_____ Date	
9	Buyer Signature Authorizes this SRD as Part of Purchase Order			
		_____ Buyer	_____ Date	
	Form must accompany parts	yes <input type="checkbox"/>	no <input type="checkbox"/>	

**SUPPLIER REQUEST FOR INFORMATION / DISPOSITION  
PROCESSING INSTRUCTIONS**

**BLOCK 1.** Supplier to complete:

- Supplier Name , *mailing address not required*
- *Moog Internal Vendor # will be filled in by Moog.*
- Date the form is submitted
- Purchase Order Number and Item Number Involved
- Part number complete with revision
- Description for the part number
- Originator Name, Phone Number and Telefax Number
- Quantity affected by the problem
- Serial Numbers of the parts involved. (when they are used)

**BLOCK 2.** Supplier to answer the following:

- Is there sufficient time to start the job over or recover the existing parts and still meet the requested delivery date?
- When the answer to the previous question is NO, how long would it take to produce compliant parts?
- If parts do not conform to the print, will there be a price reduction? If so, how much?
- Are the parts being manufactured from Moog supplied material?

**BLOCK 3.** The supplier will describe, in detail, the non-conformance discovered. Each discrepancy must be listed on a separate line.

**BLOCK 4.** The supplier will describe the source of the nonconformance. The detailed statement should identify the reason for, or the root cause of each non-conformance.

**BLOCK 5.** The supplier addresses what corrective action will be taken to prevent the problem from occurring in the future. If the problem is the result of Moog having a drawing error or misdirecting the supplier, then this block should indicate that it is Moog's responsibility to correct the problem.

**Moog will complete the balance of the form.**

**Send the form to the Purchasing department issuing the purchase order:**

Moog Inc. Seneca Street East Aurora, NY 14052 FAX 716-687-4534	Moog Inc. 20263 Western Ave. Torrance, CA 90501 FAX 310-618-6400	Moog Inc. 2268 S. 3270 W. Salt Lake City, UT 84104 FAX 801-974-7167	Moog Inc. 21339 Nordoff Street Chatsworth, CA 91311 FAX 818-341-3884
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**Upon receipt of the approved SRID form the supplier will:**

- Ship the same quantity of material as indicated on the SRID. The material is to be packaged or tagged to clearly identify what material that is non-compliant.
- Include a copy of the approved SRID along with any other required documentation.