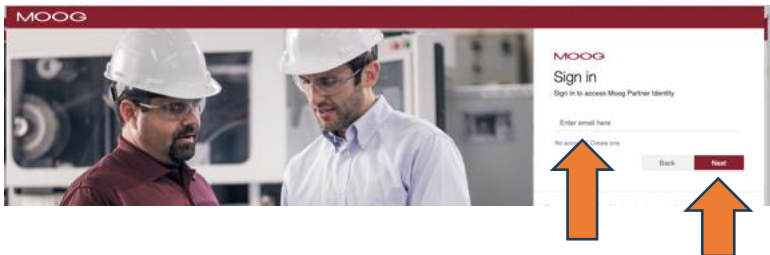
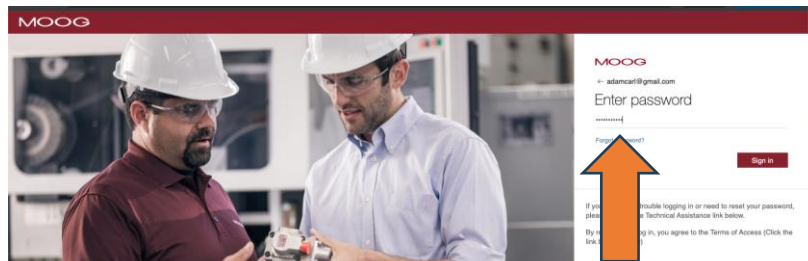


TIPQA- Partner Portal Password Reset SWI



STANDARD WORK – PROCESS INSTRUCTION SHEET

TITLE	TIPQA- Partner Portal Password Reset		DEPARTMENT	Quality / Moog Supplier
PROCESS	How a Supplier will Reset their Partner Portal Account Password		TEAM COMPOSITION	
DATE	20250722		Barbera, Kevin / Benedict, Dudley / Buchwald, Wade / Feder, Darren / Howell, Mathew / Lobaugh, Timothy	
REV	Original			
AUTHOR	Kevin Barbera			
BASIC PROCESS DESCRIPTION	This document illustrates how to a user will reset their Partner Portal account password. For further access instructions, please use applicable reference material located on the Moog Supplier Quality Requirements Site. <div>Note: Supplier must already have a TIPQA Web account in order to login. If Supplier does not have an account, access must be requested to Moog IT by a Moog Buyer, Supplier Quality Engineer or by another Moog representative. Supplier Access will be granted via Moog SWI-1863.</div> <div>Moog TIPQA Web Site: https://suppliers.moog.com/</div> <div>Moog Partner Portal Site: https://partners.moog.com/</div> <div>Moog Supplier Quality Requirements Site: https://www.moog.com/suppliers/supplier-quality-requirements.html</div>			
STEP #	STEP DESCRIPTION	IMAGE / INSTRUCTIONS		FUNCTION
1	Navigate towards login screen	Navigate to Moog Partner Portal Site login screen and enter your email. Then click “Next” 		Supplier TIPQA User
2	Initiating Password Reset	Click “Forgot Password?” located under the password field. 		Supplier TIPQA User

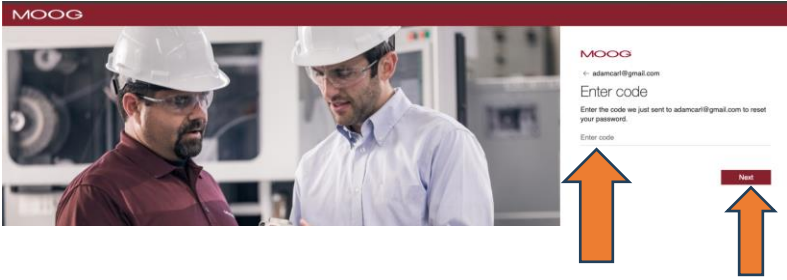

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TIPQA- Partner Portal Password Reset SWI



3	Entering code sent to user's email	<p>After selecting Forget password a code will be sent to your email. Enter that code and click "Next"</p> 	Supplier TIPQA User
4	Creating new password	<p>Enter a new password and click "Reset Password Button"</p> 	Supplier TIPQA User
	COMPLETE		

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Revision History

Revision Number	Date of Change	Description of Change
Original	20250729	Initial Release